



Estd. – 2009  
A Government Engineering College  
E-mail – [pmecbam@gmail.com](mailto:pmecbam@gmail.com)  
Website – [www.pmec.ac.in](http://www.pmec.ac.in)

# PARALA MAHARAJA ENGINEERING COLLEGE

(Affiliated to Biju Patnaik University of Technology, Odisha, Rourkela)

SITALAPALLI: BERHAMPUR: DIST.: -GANJAM: PIN – 761003

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No. PMEC/Estt./ 1937

Date 11/08/2025

## **NOTICE FOR SPOT ADMISSION TO 1<sup>st</sup> YEAR B. TECH FOR SESSION 2025-26**

In pursuance to Government of Odisha, Skill Development and Technical Education Department Letter No. SDTE-HTE-HTE-I-0003-2017/5151/SDTE Dated.07/08/2025, it is decided to conduct the spot counselling for the admission into 1<sup>st</sup> year B. Tech courses for the Academic Year 2025-26, against the non-reported and non-allotted vacant seats after the internal upgradation with the modalities as below.

- (i) The following category candidates will be allowed to participate in the spot admission process against vacant seats.
  - (a) The candidates, who have not participated in earlier rounds of OJEE counseling / who have withdrawn from the OJEE counseling process.
  - (b) The candidates who have participated in earlier rounds of OJEE counseling but not allotted any seat / allotted a seat but not considered further due to any reason.
  - (c) The candidates who have been issued final allotment letter after final round of OJEE Counselling but did not report at their allotted institution.

### (ii) **Schedule for Spot Admission:**

Date	Activities
11/08/2025 (11:30 AM to 11:59 PM)	Portal/link is given below for Online registration, Choice filling, Counselling Fee (₹450) deposit etc.
12/08/2025 at 11:30 AM	Allotment (1 <sup>st</sup> Phase), will be displayed in <a href="http://www.pmec.ac.in">www.pmec.ac.in</a>
12/08/2025 (11:30 AM to 4.30 PM)	Online Part Admission fee Payment of ₹ 20,000/- in the portal/link.
12/08/2025 at 6:00 PM	Allotment (2 <sup>nd</sup> Phase) for students not allotted in the 1 <sup>st</sup> Phase, subject to vacancy, will be displayed in <a href="http://www.pmec.ac.in">www.pmec.ac.in</a> Online Part Admission fee Payment of ₹ 20,000/- in the portal/link before reporting.
13/08/2025 at (10:00 AM to 2:00 PM)	Reporting at PMEC Berhampur (1 <sup>st</sup> & 2 <sup>nd</sup> Phase allotted students).
13/08/2025 at 6:00 PM	Any vacant seats remaining after online spot admission (1 <sup>st</sup> & 2 <sup>nd</sup> Phase) will be displayed in <a href="http://www.pmec.ac.in">www.pmec.ac.in</a> for physical spot admission.
14/08/2025 (10:00 AM to 2:00 PM)	Physical spot admission and reporting at PMEC, Berhampur.

(P.T.O)

(iii) **Important steps of Spot admission**

1. Online registration in the portal/link  
**<https://admissions.nic.in/OJEE/applicant/root/Home.aspx?agencyId=123&boardId=123062521>**
2. Counselling fee of ₹ 450 (Non-Refundable) to be deposited through online mode only.
3. Choice filling (**Select from vacant seats of PMEC, Berhampur only**).
4. Allotment (1<sup>st</sup> Phase Online Spot Counselling).
5. Online part admission fee payment for allotted candidates (**₹20,000/-**). **The candidates who will not deposit the admission fee will be discarded from the admission process and will not be allotted any seat in the 2<sup>nd</sup> phase allotment.**
6. Allotment (2<sup>nd</sup> Phase Online Spot Counselling) for any seats remaining vacant after 1<sup>st</sup> Phase.
7. Online part admission fee payment for the newly allotted candidates (**₹ 20,000/-**).
8. Reporting at **PMEC, Berhampur**. The detail procedure for admission and fee payment etc is attached. The proofs of registration and payment details generated online are required to be submitted at the time of reporting.
9. Online and Physical Spot Counseling ends.

**Note:** One physical spot counseling may be conducted on **14/08/2025** subjected to vacant seats, if any remain after spot counseling. Interested candidates are advised to keep watching the website for latest information.

**VACANT SEAT MATRIX**

Sl. No.	Name of the Branch	Vacancy
1	Automobile Engineering	28
2	Chemical Engineering	52
3	Civil Engineering	58
4	Mechanical Engineering	14
5	Metallurgical & Materials Engineering	22

Sd/-  
Principal

**Memo No. PMEC/Estt/ 1938**

**Dated: 11/08/2025**

Copy to:

1. The Dean, Faculty and Planning with a request to hoist this notice in the college website.
2. The Chairman, OJEE-2025 for information.
3. The Additional Secretary to Government, Skill Development and Technical Education Department, Bhubaneswar, Government of Odisha for information.

Sd/-  
Principal

## **Details of fees and documents to be submitted at the time of reporting in the college**

This is for information of all finally spot allotted candidates by OJEE-2025 into 1<sup>st</sup> year B.Tech Program of the College for the academic session 2025-26. The candidates are required to report in the College as per the following schedule, failing which their admission will be cancelled. They are required to submit documents, fees etc. as mentioned in this notice during the date of reporting and follow the instructions as given below.

### **(1) College Fees: B.Tech (Regular)**

- (a) The students who have participated in online spot counseling and deposited part admission fees of Rs.20,000/- are required to deposit balance fees of Rs.19,900/- at the time of reporting.
- (b) The students who have participated in physical spot counseling are required to deposit fees of Rs. 39,900/- at the time of reporting.

The college fee should be enclosed in the form of **Demand Draft** drawn in any nationalized bank in favour of **PRINCIPAL- PARALA MAHARAJA ENGINEERING COLLEGE, Payable at Berhampur**. Submit the DD along with all the relevant documents in the college on the time of admission.

### **(2) Accommodation in Hall of Residences**

- Seats are available for all girls' students inside the campus.
- No seats are available for boys in Halls of Residence.

### **(3) Important Dates**

SN	Date of reporting	Time	Branches	Date of Reporting at Hostel for Eligible girls students	Date of Start of Classes
1	<b>13.08.2025</b> (Online Counselling) <b>14.08.2025</b> (Physical Counselling)  <b>Room No-106</b>	10.00 AM – 2.00 PM	Electrical Engineering, Civil Engineering, Mechanical Engineering, Metallurgy & Materials Engineering, Automobile Engineering and Chemical Engineering	14.08.2025	16.08.2025

## Documents to be produced at the time of reporting

Sl. No.	List of the documents to be produced in Original (Sl. No. 1 – 11)	Remark
1	<b>Demand Draft of College Fees.</b> (Write the name of the student/OJEE rank/Branch in the back side of the DD)	
2	Final Allotment Letter in <b>original</b> from OJEE - 2025	
3	College Leaving Certificate/ Conduct Certificate in <b>original</b> issued by the institution last attended	
4	Migration Certificate in <b>original</b> from institution last attended (if applicable)	
5	Two sets of Information Sheet in original ( <b>Annexure I</b> ) , Declaration in original ( <b>Annexure II</b> ), Affidavit (in <b>original</b> ) as per the format available in <b>Annexure III and IV</b> separately on Rs 10/- Stamp Papers	
6	Physical Fitness Certificate (in <b>original</b> ) from a doctor of any Government Hospital as per the format ( <b>Annexure V</b> )	
7	Information for College Identity card ( <b>Annexure VI</b> )	
8	Undertaking in <b>Original</b> (to maintain discipline and abide by the rules and regulations of the institution) ( <b>Annexure VII</b> )	
9	Undertaking (if any of the above document(s) the candidate could not produce at the time of physical reporting) in the format ( <b>Annexure VIII</b> ) <b>Attested photocopies of documents (Sl. No. 12- 19)</b> . The candidates should bring the ORIGINAL documents in support of the self-Attested photo copies of documents for verification by Officials at the time of Reporting.	
10	Valid Photo Identity Card (such as Voter ID Card, Aadhaar Card, PAN Card, Driving License, Passport, Govt. ID cards, etc.)	
11	High School Certificate Examination or equivalent Examination Certificate showing Date of Birth.	
12	Memorandum of Marks of HSC/10 <sup>th</sup> Pass Certificate Examinations.	
13	Pass Certificate of the qualifying Examinations (+2 Science)	
14	Memorandum of Marks of the qualifying Examinations (+2 Science,)	
15	Certificate in support of SC/ST/SEBC/Physically Handicapped/ Defense/ Women Category etc. (Whichever is applicable)	
16	Income Certificate in case of TFW category candidates /EWS Certificate in case of EWS category candidates.	
17	Six (06) no. of Color Passport size photographs.	

## INFORMATION SHEET

*Affix one recent  
passport size color  
photograph*

**Name of the branch :** \_\_\_\_\_

**Admission Type** Regular/Lateral Entry):-\_\_\_\_\_

Amount deposited at OJEE Nodal Centre : \_\_\_\_\_

**Transaction No.:-** \_\_\_\_\_ **Date:-** \_\_\_\_\_

[illegible]

23	<b>Local Guardian Name and relationship with student:-</b>																			
	Address:-	At																		
	Post office																			
	Police Station																			
	City/Village Name																			
	District Name																			
	Pin code																			
	Mob																			
24.	No. of Year Gap (After 10)																			
	(After +2)																			
25	Father's name																			
	Occupation																			
	Employer name																			
	Annual Income																			
	Working address																			
	Qualification																			
	Designation																			
	E-mail id																			
	Mobile Number																			
26	Mother's name																			
	Occupation																			
	Annual Income																			
	Working address																			
	Phone number																			
	Qualification																			
	Employer name																			
	Designation																			
	E-mail id																			
	Mobile Number																			
<b>SI</b>	<b>Education Details</b>		<b>HSC</b>					<b>+2 Science</b>					<b>Diploma / B.Sc</b>							
1	Name of the Institution																			
2	University/Board/Institution																			
3	Month/Year of Passing																			
4	% of Marks / CGPA*																			
5	Class / Division																			
6	Total Mark																			
7	Obtained Mark																			
8	Division																			
9	Date/Year of joining																			
10	Date/Year of leaving																			

I declare that the Above Mentioned information furnished by me is correct.

*Full Signature of the Applicant*  
Date:-

*Signature of the Parent / Guardian*

*Signature of Verifying Officer*

## ANNEXURE – II

ODISHA JOINT ENTRANCE EXAMINATION (OJEE – 2025)

APPENDIX – VIII

(To be deposited at the College/College/University level)

### **DECLARATION**

Name of the candidate .....

JEE/OJEE-2025 Roll No..... Rank No ..... Category

.....Stream .....

1. This is to undertake that I have taken admission in the College/Institute.....  
.....in.....out of my own  
accord. This allotment is based on the choice exercised by me during counselling process.
2. I have surrendered my OJEE-2025, Odisha Rank Card. I also understand that the Rank card  
is no more valid and against the same, I cannot take admission in other discipline in the same  
college or in another college in any discipline.
3. I understand that no change of branch or choice of college is permitted in the first year.  
Subject to regulation of the University and performance in first year, branch change may be  
permitted in second year only.
4. I understand that out of Rs .....paid by me after deducting Rs. 20,000/- in  
towards University and Insurance Fees, the balance amount will be adjusted towards the fees,  
payable at college level while joining the college.
5. We understand that, we will not claim any refund of Rs ..... (in full or Part)  
deposited at the time of counseling process, even in the case of not joining/withdrawal from  
the allotted college/course.
6. I also understand that the fee that I am paying during admission is provisional. I have to pay  
the balance if the actual fee is more or will be refunded if the fee is less.
7. I understand that I shall report to the college within the dates mentioned in the allotment  
letter of OJEE-2025.
8. We declare that we have read and understood the above provisions completely and will also  
abide by them.

Further, this is to certify that, I have downloaded the correct allotment letter for admission

Date:

Signature of the Guardian

Signature of the Candidate

## **Annexure – III**

### **AFFIDAVIT BY THE STUDENT**

1. I..... (Full name of student with admission/registration number)  
S/o Mr./Mrs..... having been admitted to Parala Maharaja  
Engineering College, Berhampur have received a copy of the BPUT Regulations on curbing the  
menace of ragging 2010 (hereafter called the regulations) carefully read and fully understood the  
provisions contained in the said Regulations.
2. I have in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of  
the penal and administrative action that is liable to be taken against me in case I am found guilty of  
or abetting ragging, actively or passively or being part of a conspiracy to promote ragging. I hereby  
solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the  
Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may  
be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of  
the Regulations without prejudice to any other criminal action that may be taken against me under  
any penal law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the  
country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging;  
and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is  
liable to be cancelled.

Declared this ..... day of..... month of.....year

**Signature of deponent**

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the  
affidavit is false and nothing has been concealed or misstated therein

Verified at (place) ..... on this the ..... (Day) ..... of..... (month).....(year)

**Signature of deponent**

Solemnly affirmed and signed in my presence on this the .....(Day) of ..... (month)  
..... (year) after reading the contents of this affidavit.

**Oath Commissioner**



## Annexure - IV

### **AFFIDAVIT BY PARENT / GUARDIAN**

1. Mr. / Mrs./Ms..... Full name of parent / guardian) father/ mother/ guardian of..... (full name of student with Admission/ registration number). having been admitted to Parala Maharaja Engineering College, Berhampur have received a copy of the BPUT Regulations on curbing the menace of ragging 2010 (herein after called the (regulations) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he / she found guilty of or abetting ragging, actively or passively, or being part a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 or the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this.....day..... month of .....year

Signature of deponent

Name  
Address  
Telephone  
/Mobile

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) ..... on this the ..... (Day) ..... of..... (month) ..... (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the .....(Day) of..... (month) ..... (year) after reading the contents of this affidavit.

Oath Commissioner

**PHYSICAL FITNESS CERTIFICATE**  
**FOR ADMISSION TO PROFESSIONAL COURSES**

I, Dr..... after careful personal examination of the case do here by  
certify that Sri/Kum.....is found  
physically fit to undergo..... professional education. His/her height.....  
..... weight Blood Group ..... and vision are found  
to be as mentioned.

Signature of Student

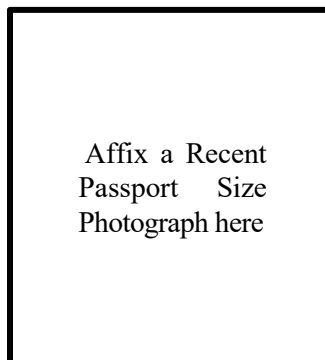
Signature of the Medical

Officer Name:

Regd.No:

Office Stamp/Seal:

**PARALA MAHARAJA ENGINEERING COLLEGE, BERHAMPUR  
TEMPORARY IDENTITY CARD OF STUDENT**



Name of the student (in Block letter)	
Father's Name	
Correspondence Address	
Name of the Branch	
OJEE/JEE Application No.	
Date of Birth	
Year of Admission & Valid	
Blood Group	
Parent/Guardian Contact No.	
Aadhaar No.	

Signature of student

Verifying Officer

Registrar

**UNDERTAKING**

(To maintain Discipline and abide by the Rules and Regulations of the Institution)

I, Sri/ Kumari ..... Son/Daughter ..... of  
Sri/Smt/Mr./Mrs/Dr.....  
.....At.....P. O.....  
.....P. S.....Dist..... is  
a student of ..... Semester ..... Branch  
of Parala Maharaja Engineering College, Berhampur do hereby undertake that I shall abide  
by the rules and regulations of the Institute and shall not involve myself in any kind of ragging  
/ indiscipline activities or any other acts of misconduct in the College premises or outside  
during my stay in the Institute. In case of any violation, the College authority can initiate  
following disciplinary actions against me.

01. File criminal case against me.
02. Expulsion from Institution.
03. Cancellation Hostel Seat.
04. Any other disciplinary action as imposed by the authority.

We agree.

Signature of Parents/ Guardian  
As witness  
Date

Full Signature of the Student  
Date



Estd. – 2009

A Government Engineering College

E-mail – [pmecbam@gmail.com](mailto:pmecbam@gmail.com)

Website – [www.pmec.ac.in](http://www.pmec.ac.in)

# PARALA MAHARAJA ENGINEERING COLLEGE

(An Autonomous college affiliated to Biju Patnaik University of Technology, Odisha, Rourkela)

**SITALAPALLI, BERHAMPUR, DIST.: -GANJAM, PIN-761003**

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## **COLLEGE FEE STRUCTURE FOR THE ACADEMIC YEAR 2025-26**

### **B.Tech (Regular)**

Sl. No.	Component	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year
1	TUITION FEE	12,000.00	12,000.00	12,000.00	12,000.00
2	DEVELOPMENT FEE	7,000.00	7,000.00	7,000.00	7,000.00
3	LABORATORY MAINTENANCE FEE	1,500.00	1,500.00	1,500.00	1,500.00
4	REGISTRATION FEE	3,000.00	3,000.00	3,000.00	3,000.00
5	UNIVERSITY FEE (One-Time)	3,500.00	--	--	--
6	STUDENTS ACTIVITY FEE	1,500.00	1,500.00	1,500.00	1,500.00
7	INTERNAL EXAMINATION FEE	1,800.00	1,800.00	1,800.00	1,800.00
8	SITE VISIT FEE	600.00	600.00	600.00	600.00
9	TRAINING & PLACEMENT FEE (One-Time)	5,000.00	--	--	--
10	CAUTION MONEY (One-Time & refundable)	2,500.00	--	--	--
11	ALUMINI FEE (One-Time)	1,500.00	--	--	--
12	DEGREE CERTIFICATE FEE (One-Time)	--	--	--	250.00
<b>Total: -</b>		<b>39,900.00</b>	<b>27,400.00</b>	<b>27,400.00</b>	<b>27,650.00</b>

Fees should be deposited only in college as a Demand Draft in favour of Principal-Parala Maharaja Engineering College, payable at Berhampur.

**N.B.: -The above Fee Structure may be changed from time to time as per Govt. Notification.**

Sd/-  
Principal